



Chairperson Neal Stenberg called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, May 17, 2022, at the Milford Campus, 600 State Street, Milford, NE.

**ROLL CALL:**

**Present:**

Nancy A. Seim, Lincoln  
Dale Kruse, Beatrice  
Keith Hammons, Weeping Water  
Arlyn Uhrmacher, Lincoln  
Chuck Byers, McCool Junction  
James Sherwood, Lincoln  
Kathy Boellstorff, Johnson  
Ellen Weissinger, Lincoln  
Kristin Yates, Lincoln  
Linda Hartman, Faculty Representative  
Neal Stenberg, Lincoln

**Absent:**

None

Chairperson Stenberg welcomed everyone to the meeting.

**PUBLIC MEETING LAW COMPLIANCE STATEMENT**

Chairperson Stenberg stated the public meeting notice had been published in the Lincoln Journal Star on Monday, May 9, 2022, as well as posted on the bulletin board in the Area Office and on the website. He indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Stenberg stated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 11. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

**CONSENT AGENDA**

Dr. Kruse moved approval of the consent agenda. Seconded by Dr. Sherwood.

- 1) Approval of Agenda as Presented or Amended
- 2) Approval of Minutes of April 19, 2022, Regular Board Meeting
- 3) Approval and Ratification of Bills and Claims

- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring/Resignations/Terminations of Instructional Staff

**Chairperson Stenberg asked for discussion.** There was none.

Roll call vote follows:

**FOR (10):**

Kruse  
Sherwood  
Seim  
Boellstorff  
Byers  
Hammons  
Yates  
Uhrmacher  
Weissinger  
Stenberg

**AGAINST (0)**

**ABSENT (0):**

**Motion Carried**

Mr. Uhrmacher stated:

Mister President, with regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0818276 and vote to approve all other bills and claims and all other Consent Agenda items.

Dr. Weissinger stated:

Mister President, with regard to the Consent Agenda item for Bills and Claims, out of an abundance of caution, I abstain from the action with regard to all Redshaw Paint Supply vouchers and vote to approve all other bills and claims and all other Consent Agenda items.

Chairperson Stenberg stated:

With regard to the Consent Agenda item for Bills and Claims, I abstain from the action with regard to voucher number V0818720 and vote to approve all other bills and claims and all other Consent Agenda items.

**FINANCIAL REPORT**

**Financial Summary through April 30, 2022**

General Fund	Budget 21-22	Year to Date through April 30, 2022			
		Budget	Actual	Variance	% Variance
<b>Revenues:</b>					
State aid	29,186,711	23,349,368	23,349,368	-	--
Local taxes	48,653,946	37,779,334	37,970,651	191,317	0.51%
Tuition	15,965,050	15,965,050	15,359,984	(605,066)	-3.79%
Other	600,000	500,000	375,649	(124,351)	-24.87%
<b>Total Revenues</b>	<b>94,405,707</b>	<b>77,593,752</b>	<b>77,055,652</b>	<b>(538,100)</b>	<b>-0.69%</b>
<b>Expenses</b>					
Personal services	77,185,524	64,321,270	57,315,988	(7,005,282)	-10.9%
Operating	15,358,519	12,798,765	14,267,027	1,468,262	11.5%
Travel	331,295	276,080	129,234	(146,846)	-53.2%
Equipment	1,530,369	1,306,573	2,101,702	795,129	60.9%
<b>Total Expenses</b>	<b>94,405,707</b>	<b>78,702,688</b>	<b>73,813,951</b>	<b>(4,888,737)</b>	<b>-6.2%</b>
<b>Net Position</b>		<b>(1,108,936)</b>	<b>3,241,701</b>	<b>4,350,637</b>	

Dr. Illich reviewed the financial report for the period through April 30, 2022. He also reviewed the investment accounts.

The budget report ending April 30, 2022 showed:

- Percentage of Budget year: 83.3%
- Percentage of Budget spent: 78.2%
- Percentage of Board budget spent: 59%

Ms. Boellstorff moved acceptance of the financial report. Seconded by Mr. Uhrmacher.

**Chairperson Stenberg asked for discussion.** There was none.

Roll call vote follows:

**FOR (10):**

- Boellstorff
- Uhrmacher
- Yates
- Sherwood
- Kruse
- Seim
- Hammons
- Byers
- Weissinger
- Stenberg

**AGAINST (0)**

**ABSENT (0):**

**Motion Carried**

## BOARD MEMBER REPORTS

Mr. Uhrmacher reported attending; a series of Career Academy meetings related to strategic planning, a Career Academy Joint Board meeting, and the Lincoln Campus student housing groundbreaking ceremony.

Ms. Seim, Ms. Boellstorff, Dr. Sherwood, Dr. Kruse, and Ms. Hartman, reported attending the SCC Spring Commencement ceremony and the Lincoln Campus student housing groundbreaking ceremony.

Chairperson Stenberg reported participating in the SCC Spring Commencement ceremony, making remarks on behalf of the Board and handing out diplomas, and attending the Lincoln Campus student housing groundbreaking ceremony.

## BOARD TEAM REPORTS

**Executive.** Chairperson Stenberg stated the Executive Team met prior to the Board meeting and set the agendas for the May 17, regular and special meetings. He indicated he sent invitations to the qualified District 4 candidates to interview at the special meeting and that he had prepared the questions for the interviews.

**Finance & Facilities.** Ms. Boellstorff stated the team met prior to the Board meeting. She provided an overview of the status of projects included on the Facilities Project Status chart and upcoming projects.

- **Beatrice Campus**
  - **Agricultural Career Center:** Design services have been selected. Project is in fundraising stage.
- **Lincoln Campus**
  - **Student and Academic Support Project:** Site work continues.
  - **Student Housing:** Sampson Construction has been selected as Construction Manager at Risk (CMR). Groundbreaking ceremony was held May 3.
  - **Welding Technology Center:** Design services have begun. Project is in fundraising stage.
  - **IT/STEM Center:** Design services have been selected. Weitz Construction has been selected as CMR.
- **Milford Campus:**
  - **Nebraska Hall:** Renovations have been planned. Fundraising continues.
  - **Building Construction Technology Center:** Planning has begun. Design services have been selected. Program statement is being created.
- **Learning Center at York**
  - Planning for new location to be open in time for start of Fall classes in August.

Ms. Boellstorff indicated the team would be meeting with Brett Bright prior to the June 21, Board meeting to discuss potential capital projects list.

**Planning.** Dr. Sherwood stated the team would be meeting on May 23, working to create the permanent process for filling Board vacancies. He requested input on the process be emailed to him prior to May 23.

**Equity and Human Resources.** Mr. Hammons stated the team met prior to the Board meeting to review policy C-7, Policy on Consumer Information. He indicated the team recommends approval. He stated the team had received an update on the status of the Professional Association Agreement. A finalized agreement will be presented at a future meeting.

**NCCA Representative.** Mr. Hammons stated the quarterly NCCA Board of Directors meeting was held May 2. He indicated discussion included; annual conference, November 6-7, at Central Community College, passing of Nebraska Educational Goals for Workforce Development/Luming Foundation, Executive Director 2022 Legislative session final report, ACCT Legislative seminar, budget for coming year, and strategic planning retreat in Kearney, May 23-24.

**Executive Compensation Team.** Mr. Byers stated their task has been completed as assigned. The agreement will be on the June agenda for approval.

## **PRESIDENT'S REPORT**

Dr. Illich reported on the following:

- Spring commencement ceremony
- Planning attendance at NCCA strategic planning retreat. He indicated the focus will be NCCA's strategic direction in supporting the Colleges and how they think about the Legislative session.
- Opportunities to increase number of athletes and add additional sports to SCC
- Transformative initiatives, looking at improved organizational structure, roles of Bev Cummins, Brett Bright, and Mike Pegram
- Results from quality initiative including conversation about; 2018 proposal to the Higher Learning Commission, upcoming review, focus on student success and retention, strategies, initial longitudinal study, retention rates, and failure rates

## **FACULTY ASSOCIATION REPORT**

Linda Hartman reported the Faculty Association voted to approve their contract. She stated that the first of the Summer classes begin May 23.

## **STUDENT ACTIVITIES REPORT**

Dan Lieting, Student Senate Vice President, Milford Campus, reported on student activities including; bowling, therapy dog visits, salsa making class with Dr. Schmitter, student appreciation week, student societies, and activities with CRAVE students.

**PUBLIC COMMENT**

**Chairperson Stenberg asked for public comment.** There was none.

**ADMINISTRATIVE PRESENTATION/BOARD REVIEW**

**Review of Preliminary 2022-2023 Budget (Goals 1-9, 8.2, 8.6))**

A preliminary 2022-2023 Budget was presented for review. The budget included the continuation budget and expanded budget requests. Amy Jorgens, Vice President Administrative Services/Resource Development, discussed relevant comparison trend data including State Aid, property valuation, property tax levy rates, and tuition and fee rates. Potential capital improvement projects were also discussed. Ms. Jorgens stated there will be no change in general fund levy, it will remain at 7.37 cents.

**Chairperson Stenberg declared the Board in recess at 4:30 p.m.**

**Chairperson Stenberg declared the Board in session at 4:41 p.m.**

**DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:**

**College Policy Approval: C-7, Policy on Consumer Information**

Proposed new Policy C-7, Policy on Consumer Information, was presented by Shawna Herwick, Administrative Director, Accreditation, Institutional Assessment, and Planning, to the Equity and Human Resources Team on April 19, 2022. A copy of the proposed new Policy C-7 is on file with official College records. The Equity and Human Resources Team has reviewed proposed new Policy C-7 and is recommending that it be adopted by the board of governors.

Mr. Hammons moved to approve new Policy C-7, Policy on Consumer Information, as Southeast Community College Policy, such Policy on file with official College records or as presented at this meeting; and, hereby direct the College Administration to place such policy with such provisions to be effective immediately. Seconded by Ms. Seim.

**Chairperson Stenberg asked for discussion.** There was none.

Roll call vote follows:

**FOR (10):**

Hammons  
Seim  
Uhrmacher  
Boellstorff  
Byers  
Yates  
Sherwood

**AGAINST (0)**

**ABSENT (0)**

Weissinger  
Kruse  
Stenberg

**Motion Carried**

**Welding Technology Center Lincoln Program Statement**

At the May 3, 2022, Board of Governors work session, Bev Cummins, Vice President of Student Affairs and Lincoln Campus Director, presented an overview of the Program Statement for the proposed new Welding Technology Center on the SCC Lincoln Campus, such Program Statement to be submitted to the Coordinating Commission for its consideration. Copies of the Program Statement are available with College records and have been presented at this meeting. College administration recommends approval of this Program Statement.

Mr. Byers motioned to approve the Program Statement for the proposed new Welding Technology Center on the SCC Lincoln Campus and to authorize the submittal of the Program Statement document to the Nebraska Coordinating Commission for Postsecondary Education for its approval. Seconded by Ms. Boellstorff.

**Chairperson Stenberg asked for discussion.** There was none.

Roll call vote follows:

<b>FOR (10):</b>	<b>AGAINST (0)</b>	<b>ABSENT (0)</b>
Byers		
Boellstorff		
Seim		
Weissinger		
Hammons		
Kruse		
Uhrmacher		
Sherwood		
Yates		
Stenberg		

**Motion Carried**

**LEGAL COUNSEL REPORT**

Derek Aldridge, Legal Counsel, briefed the Board on a U.S. Supreme Court, community college board case in Houston.

**TIME AND PLACE FOR JUNE MEETING**

Chairperson Stenberg stated the next regular Board meeting is scheduled for June 21, 2022, at the Jack J. Huck Continuing Education Center at 3:00 p.m.

## **GOOD OF THE ORDER AND PUBLIC COMMENT**

Chairperson Stenberg detailed the plans for a break between meetings and the interviews at the special meeting to follow.

## **ADJOURNMENT**

Chairperson Stenberg adjourned the meeting at 4:51 p.m.

Keith Hammons

A handwritten signature in cursive script that reads "Keith Hammons".

Secretary

**SOUTHEAST COMMUNITY COLLEGE  
BOARD OF GOVERNORS**

**Tuesday, May 17, 2022**

Southeast Community College  
Milford Campus  
600 State Street, Milford, Nebraska  
Dunlap Center - Rooms A & B

**REGULAR MEETING AGENDA – 3:00 P.M.**

- |   |           |
|---|-----------|
| 1. Meeting Called to Order  | 3:00 p.m. |
| 2. Roll Call  | 3:03      |
| 3. Public Meeting Law Compliance Statement  | 3:05      |
| 4. Consent Agenda   | 3:07      |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items |           |
| 1) Approval of Agenda as Presented or Amended   |           |
| 2) Approval of Minutes of April 19, 2022, Regular Board Meeting   |           |
| 3) Approval and Ratification of Bills and Claims  |           |
| 4) Approval of Personnel Changes for College Administrative and Support Personnel                       |           |
| 5) Approval of Hiring / Resignations / Terminations of Instructional Staff                              |           |
| 5. Financial Report   | 3:12      |
| 6. Board Member Reports   | 3:22      |
| 7. Board Team Reports   | 3:27      |
| 8. President's Report   | 3:32      |
| 9. Faculty Association Report   | 3:47      |
| 10. Student Activities Report   | 3:50      |
| 11. Public Comment  | 3:55      |
| 12. Administrative Presentation/Board Review  |           |
| a. Review of Preliminary 2022-2023 Budget ( <b>Goals 1-9, 8.2, 8.6</b> )                                | 4:00      |
| Break   |           |
| 13. <b>DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:</b>                              |           |
| a. College Policy Approval: C-7, Policy on Consumer Information   | 4:10      |
| b. Welding Technology Center Lincoln Program Statement  | 4:15      |

- |  |      |
|--|------|
| 14. Legal Counsel Report                 | 4:20 |
| 15. Time and Place for June Meeting      | 4:25 |
| 16. Good of the Order and Public Comment | 4:28 |
| 17. Adjournment                          | 4:30 |

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.



**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**May 6, 2022**

**Personnel Report: Staff (Non-Faculty)**

NAME	ASSIGNMENT	RANK	ACTION TAKEN				EFFECTIVE DATE	COMMENT
			AD	RP	RS	TR		
Hajek, Donnetta	Administrative Assistant I – Campus Staff	N08			X		07/26/22	Resignation
Houdek, Diane	Learning Center Coordinator – Extended Learning	P03		X			06/14/22	Replaces Victoria Northrup
Kreikemeier, Rachel	Career Services Specialist – Student Affairs	P02		X		X	04/25/22	Reassignment Replaces Connie Russell
LaBrie, Jordan	Custodian I FTT – Physical Plant	N05		X			05/02/22	Replaces Linda Snelling – LTD
Rossmann, Brandi	TRIO SSS Student Success Coach – Student Affairs	P02		X			06/14/22	Replaces Juan Palacios
Schell, Kari	Director for Child Development Center – Administrative Services	P01			X		5/04/22	Resignation
Taylor, Alexander	Information Security Analyst – Technology	N17		X		X	4/25/22	Reassignment Replaces Jonathan Chapis

AD=Addition      RP=Replacement      RS=Resignation      TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**May 6, 2022**

**Personnel Report: Staff (Faculty)**

ACTION TAKEN								
NAME	ASSIGNMENT	SALARY	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Buchkoski, Courtney	Instructor, History – Arts and Sciences Division			X			8/09/22	Replaces Preston Shires
Fairley, Amanda	Instructor, Agribusiness – Agriculture Division				X		07/31/22	Resignation
Presley, Lydia	Instructor, English – Arts & Sciences Division			X			8/09/22	Replaces Jeanine Jewell
Rumbaugh, Alan	Instructor, Agribusiness – Agriculture Division				X		7/31/22	Retirement
Wooton, Joel	Instructor, Humanities – Arts & Sciences Division				X		7/31/22	Retirement

AD=Addition      RP=Replacement      RS=Resignation      TR=Transfer

<b>Board Report</b>	<b>SOUTHEAST COMMUNITY COLLEGE</b>		
	<b>Approved Position Requisitions</b>		
<b>Date</b>	<b>Job Title</b>	<b>Justification</b>	<b>05/09/2022</b>
Open Until Filled	Maintenance Worker II - HVAC and Controls Technician	Replacement	
2/9/2022	Staff Accountant	Expanded	To Team
3/8/2022	Instructor, Speech Communication	Replacement	Recommendation
Open Until Filled	Learning Center Coordinator	Recommendation	To Team
3/16/2022	Instructor, History	Replacement	To Team
3/21/2022	Instructor, Developmental Mathematics	Replacement	Recommendation
3/21/2022	Instructor English - Milford	Replacement	Recommendation
3/22/2022	Instructor, History - FTT	Replacement	Recommendation
3/31/2022	Instructor, Science	Replacement	Recommendation
4/4/2022	Instructor, Medical Assisting (2)	Replacement	To Team
4/4/2022	Instructor, Surgical Technology	Replacement	Recommendation
4/4/2022	Administrative Director of Advising	Replacement	To Team
4/6/2022	Instructor, Political Science	Replacement	Recommendation
4/6/2022	Instructor, Mathematics	Replacement	Recommendation
4/11/2022	Instructor, Computer Information Technology	Replacement	To Team
4/15/2022	Instructor Sociology	Replacement	To Team
4/18/2022	Administrative Assistant II - Physical Plant	Replacement	Recommendation
4/19/2022	Student Affairs Technician	Replacement	To Team
4/19/2022	Instructor, Associate Degree Nursing	Replacement	To Team
4/19/2022	Accommodations Resource Office Advisor	Replacement	To Team
4/25/2022	Assistant Director, Continuing Education	Replacement	To Team
4/28/2022	Custodian I	Replacement	To Team
4/28/2022	Admissions Representative	Replacement	To Team
4/29/2022	Administrative Assistant I - Financial Aid	Replacement	To Team
5/5/2022	Associate Director of Registration and Records Lincoln	Replacement	To Team
5/6/2022	Associate Director of Registration and Records Beatrice	Replacement	To Team